

Rules of Order and Procedure

To promote ethical behavior and civil discourse each council member shall:

Attend council meetings on time and prepared

Make decisions with the needs of students as the main objective

Listen to and value diverse opinions

Be sure the opinions of those you represent are included in discussions

Expect accountability and be prepared to be accountable

Act with integrity

Rules of Procedure:

All meetings are open to the public and the public is welcome to attend.

The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least one week in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting.

Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.

The council consists of the principal, two school employee who is elected in even years, and six parent members, three of whom are elected in even years and three in odd years. In the event there is a tie vote in an election, the principal shall flip a coin to determine the outcome.

Community Council Members:

Nathan Jenkins - Principal (Permanent Member)

Cheri Mitchell - Teacher Rep (Term Ends October 2019)

Danni Brown - Teacher Rep (Term Ends October 2020)

Martene barker - President (Term Ends October 2019)

Wendy Sanders - Secretary (Term Ends October 2020)

Tiffany Nibaur - Parent (Term Ends October 2019)

Amanda Balonado - Parent (Term Ends October 2020)

Ben Baldonado - Parent (Term Ends October 2020)

The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.

The council must have a quorum to vote. If a parent member is absent from two consecutive meetings, the chair will notify the member that if the member does not attend the next meeting, the council will consider the seat vacant and the remaining parent members will appoint a parent to fill the unexpired term.

Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Revised May 15th, 2019

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Simple Motions of Parliamentary Procedure

Used by some organizations to assist those new to the process

MOTION	DOES IT REQUIRE A 2ND?	IS IT DEBATABLE ?	CAN IT BE AMENDED?	IS A VOTE REQUIRED
Adjourn	yes	no	no	majority
Amend a motion	yes	yes	yes	majority
Close nominations	yes	no	yes	2/3
Main motion	yes	yes	yes	majority
Point of Order	no	no	no	ruled on by chair
Previous Question	yes	no	no	2/3
Reconsider	yes	yes	no	majority
Withdrawal of Motion	no	no	no	majority